

## 韩国顺天乡大学交换学生申请方法

步骤一：由合作院校提名

步骤二：学生网上报名

<http://st.sch.ac.kr/html5/SCH/LaunchProject2.jsp?formUrl=T119025&epTicket=LOG>

※ 为了申请材料可以顺利接收，请在删除网页cookie后申请。



Cookies 删除方法

设置 → Internet 选项 → 删除临时文件、历史记录、Cookie、保存的密码和网页表单信息  
→ 点击确定后重新打开网页

외국인 교환학생 입학원서  
(Application for Admission of Soonchunhyang University)

Application No.	<input type="text"/>	Password	<input type="password"/>
Study Type	<input checked="" type="radio"/> Exchange Student <input type="radio"/> Visiting Student		

① 输入密码

- 因为以后修改信息的时候需要输入该密码，所以请牢记本人设置的密码

② 选择Exchange Student

Application Info

Name in Korean ※ If applicable.	<input type="text"/>	Name in English	Family name : <input type="text"/>
Name in Chinese ※ If applicable.	<input type="text"/>	Given name : <input type="text"/>	
Date of Birth	<input type="text"/> - <input type="text"/> - <input type="text"/>	Gender	<input type="radio"/> Male <input type="radio"/> Female
Nationality	<input type="text"/>	Birth Place(Country/City)	<input type="text"/>
Mailing Address for Acceptance Letter	(Number & Street) (City) (State/Province) (Zip/Postal Code)	Certificate of Acceptance 서류를 받을 수 있는 주소를 적으세요	
Permanent Mailing Address ※ If applicable.	(Number & Street) (City) (State/Province) (Zip/Postal Code)		
Email Address	Primary : <input type="text"/>	Alternate : <input type="text"/>	
Phone Number	<input type="text"/>	Passport Number	<input type="text"/>
Father's Name (Last / Given)	<input type="text"/>	Mother's Name (Last / Given)	<input type="text"/>

③ 输入个人信息

- Name in English 须和护照上的英文姓名相同，请输入英文大写

- 填写生日的时候可以通过键盘填写

- 填写Mailing Address for Acceptance Letter 地址时请填写能够确保收到标准入学许可书的地址

Academic Information(Home University)			
Country of the School You are Attending	<input type="text" value="4"/>	Name of University	<input type="text"/>
Major	<input type="text"/>	Year of Study	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> Graduate
Admission Date	<input type="text" value="--"/>	Expected Graduation Date	<input type="text" value="--"/>
G.P.A.(4.0 Scale) ※ If applicable.	<input type="text"/>		

④ 填写本人现在的学生信息

- 填写Admission Date和Expected Graduation Date 日期时可以通过键盘填写日期

Study Plan (Soonchunhyang University)			
Starting Year	<input type="text" value="5"/>	Starting Semester	<input type="radio"/> Spring Semester <input type="radio"/> Fall Semester
Course of Study	<input checked="" type="radio"/> Department of Global Open Major (International Studies) <input type="radio"/> ETC	Duration of Study	<input type="radio"/> 1 semester <input type="radio"/> 2 semesters <input type="radio"/> 3 semesters

⑤ 选择在顺天乡大学交换的时间和专业

- 选择在顺天乡大学交换的时间，入学学期及课程

▶ 选 Department of Global Open Major(International Studies)

※该课程设有韩语，韩国文化及英语授课的课程。韩语和韩国文化为主的课程是以韩语授课。主要设有口语、听力、阅读和文化等课程。通过上述课程可有效地提高韩语实力。

※每个学期的课目根据情况稍有变动。可在顺天乡大学国际交流处网页<课程介绍>页面确认具体信息。 [http://sgee.sch.ac.kr/chn\\_inter/inter0102.php](http://sgee.sch.ac.kr/chn_inter/inter0102.php)

⑥ Contact Information (Home University)

Name of Main Contact Person	<input type="text"/>	Title of Main Contact Person	<input type="text"/>
Phone Number	<input type="text"/>	Email Address	<input type="text"/>

Save

⑥ 负责老师的姓名和联系方式

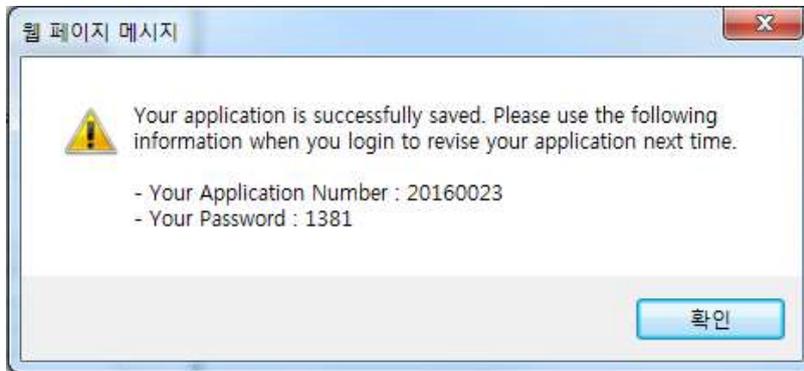
- 填写本人在学校的交换生负责老师的姓名和联系方式。

林老师 0519-86953439

※ 在填写全部结束以后请一定要点击Save按键。

点击Save键以后会出现以下所示的窗口，显示本人的申请号码和密码。

修改内容时会需要申请号码和密码，所以请一定牢记。



⑦ Required Documents Upload

Transcript	<input type="text"/>	Add File
Copy of Passport	<input type="text"/>	Add File
Medical Form	<input type="text"/>	Add File
Personal Statement	<input type="text"/>	Add File
Letter of Nomination	<input type="text"/>	Add File
Application for Dormitory Room Assignment with Korean Students	<input type="text"/>	Add File
Certificate of Tuberculosis Test	<input type="text"/>	Add File
ID photo	<input type="text"/>	Add File

⑧ Save

⑨  Personal Information Agreement

I agree to give consent to process (including to collect, use and retain) my personal information in accordance with

⑩ Submit Close

⑦ 上传材料

- 请上传申请顺天乡大学交换生所需的所有材料 ※ 需把原件扫描后上传
- Transcript 成绩证明(贵校样式)
- Copy of Passport 护照
- Medical Form 健康登记表(使用本校样式, 由学生本人填写)
- Personal Statement 自我介绍及申请理由(贵校或本校样式都可)
- Letter of Nomination 学校校长推荐信  
(1. 除校长以外的老师不可以推荐 2. 贵校或本校样式都可)
- Application for dormitory room assignment with Korean students 宿舍申请书  
(和韩国人同住)
- ID photo 证件照片(近6个月内, 白色背景免冠的正面照片\*不可佩戴首饰且要漏出耳朵)
- Home Country ID 本国身份证
- Certificate of Enrollment(Apostille or Legalization) 大学在校证明的学信网认证
- Financial Certification 银行存款证明  
(一学期交换生存款9, 500, 000韩元, 一年交换生存款16, 000, 000韩元)
- 银行存款证明扫描上传之后, 原件须邮寄到顺天乡大学, 按照韩国出入境管理新规定银行存款证明原件到达才能发放录取通知书
- 邮寄地址: BI301, Center for Global Education & Exchange, Soonchunhyang University, 22-9 Soonchunhyang-ro, Shinchang-myeon, Asan-si, Chungcheongnam-do, Republic of Korea (31538)  
收件人: LIN LIMING(林丽明) 联系电话: 041-530-1696
- 存款证明的办理日期须为2024年6月3日之后, 冻结日期到2024年9月中旬, 请同时办理2份原件, 一份提交至顺天乡大学, 一份办理签证时使用

⑧ 再次点击Save按键进行材料保存

https://h5.sch.ac.kr/html5/resources/tobesoftware.htm?frameid=lctregpopup

I am aware that I have the right to refuse to provide my personal information, and if I do refuse, I will not be able to carry out activities related to the purposes mentioned above.

Agree  Disagree

➤ Agreement on Providing Personal Information to a Third Party

Personal information to be provided	Provided Information	Legal Basis	Purpose	Period of retention and use of personal information
Korea Immigration Service	Name, Date of Birth, Sex, Nationality, Passport Number, Home University	19-4 of the Immigration Act	Certificate of Admission Issuance	Semi-Permanent

I am aware that I have the right to refuse to provide my personal information, and if I do refuse, I will not be able to carry out activities related to the purposes mentioned above.

Agree  Disagree

I confirm that I fully understood the content of this Personal Information Collection and Usage Agreement.

All Agreement ⑨

⑨ 同意收集个人信息

下面是关于使用个人信息的内容，请认真阅读后慎重选择Agree，然后点击Confirm键。

⑩ 所有信息填写完毕，材料上传以后点击Submit键。点击Submit键以后申请交换生的所有步骤结束，**不可修改**。

※如果需要修改个人信息的话，**在点击Submit键之前**，通过以下的网页输入密码后进行修改，修改完以后再点击一次Save键进行保存，**确定无误后最终点击Submit键进行提交**。

<http://st.sch.ac.kr/html5/SCH/LaunchProject2.jsp?formUrl=T119028>